



MY COURIER PTY LTD CREDIT APPLICATION

(Including suretyship)

To: My Courier (Pty) Ltd – 2014/058579/07

Formal name of applicant: _____

Trade name (if applicable) : _____

Type of entity:

☐ Sole Proprietor ☐ Partnership ☐ Closed Corporation ☐ Company ☐ Trust

All director(s) and entity identity numbers:

VAT number: _____ Registration number: _____

Business address: _____

Name and residential address of all Partners / members of CC / Directors of (Pty) Ltd / Trustees:

Trade References:

Company Name	Contact Person	Contact Number

I certify that:

1. The above information is true and correct.
2. I am duly authorised to apply on behalf of the Principal Debtor for Incidental Credit with the above-mentioned creditor.
3. I know and understand the conditions hereof and the detailed terms and conditions, which I confirm having read and confirm furthermore that same is binding on the Principal Debtor and myself as Surety

Signed at _____ on this _____ day of _____ 20____

Principal Debtor Name

Principal Debtor Signature

Witness Name

Witness Signature

Person responsible for account payments details:

Full name

Email address

Cell number

Telephone number

Documents to accompany application:

1. Entity registration documents (CC, PTY, Trust, Sole Prop)
2. Copy of director(s) ID documents

TERMS & CONDITIONS FOR CREDIT & SURETYSHIP UNDERTAKING

1. Accounts are due and payable strictly within payment on invoice.
2. Accounts will run on or about the 25th of every month. Payment to be received on or before the 7th of the following month.
3. Customers can request weekly invoicing or pending invoicing for reconciliation.
4. No payment may be withheld under any circumstances or for any reason. Disputes must be lodged at accounts@mycouriersa.co.za.
5. The customer hereby acknowledge that should any amount not be paid on due date, interest will be payable at the maximum rate provided for by the National Credit Act from due date, on any overdue amount.
6. **Suretyship undertaking:** The signatory / ies to this application hereby bind themselves jointly and severally as surety/ies and co-principal debtors in solidum with principal debtor / consumer to the creditor for the due performance by the principal debtor / customer of all it's obligations to the creditor, such signatory/ies hereby renouncing the benefits of excussion and division, for any amounts which may be now or in the future owing to the creditor by the principal debtor / customer
7. In the event of the customer failing to pay on due date and in the event of the creditor instituting action against the customer / principal debtor / surety, then such parties shall be liable for all legal fees incurred by the creditor, including costs as between attorneys and client, including collection commission and tracing fees. In such event, all payments will be allocated firstly towards such legal costs, thereafter the interest and finally to capital
8. The customer and surety hereby consent to the jurisdiction of the magistrate's court for any action which may be instituted against them for the recovery of any amounts owing to the creditor, by either party
9. The principal debtor and surety/ies each respectively choose their domicilium citandi et executandi et the business address 23B Junction Rd, Unit 8 Dundas Park, Parow Industria, Cape Town

The customer hereby authorise the creditor permission to contact its bankers namely

Bank _____ Account number _____

Signature in representative capacity as well as personal capacity as surety

Print full name

As witness



CONDITIONS OF CARRIAGE & GOODS IN TRANSIT (GIT)

Whereby every precaution is taken to safeguard the carriage of goods, My Courier / Mercury Couriers and its agents will not be held responsible for the theft, loss, damage or delay sustained or suffered by the client.

Customers do however have the following limited liability cover options available:

Additional R20,00 per waybill for **up to** R2000,00 cover

Additional R50,00 per waybill for **up to** R5000,00 cover

No insurance

Should a customer choose and pay for either of the options they can follow the claims process by emailing the replacement value invoice along with our claims form to erin@mycouriersa.co.za. It is imperative that customers package goods accordingly. My Courier / Mercury Couriers will not entertain claims where it is found that packaging is inadequate.

In cases of damage My Courier / Mercury Couriers have the right to keep goods.

Below items are excluded from the limited liability cover:

1. Artwork or Sculptures
2. Glass items
3. Liquids
4. Cash
5. Livestock
6. Hazardous or Dangerous Goods
7. Perfume
8. Food (unless prior agreement is made in writing with the appropriate packaging)

All goods carried will be affected entirely and solely at the client's own risk if they decline insurance. Clients who decline insurance are therefore advised to obtain their own insurance cover for goods which they deem necessitate insurance.

CHARGES:

All rates are excluding VAT. **Terms are strictly payment on invoice (Current Account).** Invoices and statements will be generated by no later than the 25th of every calendar month with payment to follow by no later than the 7th of the following month. The customer acknowledges by way of signature below that he / she was informed of the volumetric vs actual weight charges and further acknowledge that they are familiar with the charges relating to weight relevant to the service requested.



SURCHARGES:

Our office hours are Monday to Friday 8.00 to 17.00. All collections or delivery requests after these hours will incur surcharges. Additional surcharges include Farms, High Risk areas, Backdoor Deliveries, Embassies, Rural Areas and Consulates.

In order to facilitate a seamless service without incurring additional charges, it is advisable that customers familiarize themselves with our booking and collections schedule. Should a customer require services outside of these times a Drive Through quotation must be obtained from our sales or operations staff.

Signed at _____ on this _____ day of _____ 20____

Client Print Name

Client Signature